

Ohio State Dental Board Continuing Education Requirements

	Total CE hours required for licensure renewal ¹	Required CE topics	CE modality limitations	CPR/BLS and ACLS or equivalent course requirements
Dentists	40 hours each biennium ²	NA	No more than: - 4 hours for papers, publications and scientific presentations ³ - 4 hours for teaching and research appointments ⁴ - 13.33 hours for volunteer service as a clinician ⁵ - 2 hours for table clinics ⁶ - 6 hours for non-clinical dental related ⁷ Licensees may no longer earn CE credit via non-supervised self-instruction, e.g., reading journals and publications	N/A
Dentists who hold a conscious sedation permit				- BLS and - ACLS or its age appropriate equivalent - Or a minimum of 6 hours of OSDB approved CE devoted specifically to the management and/or prevention of emergencies which may result from the use of conscious sedation
Dentists who hold a general anesthesia permit				- BLS and - ACLS or its age appropriate equivalent - Or a minimum of 6 hours of OSDB approved CE devoted specifically to the management and/or prevention of emergencies associated with general anesthesia/deep sedation
Dental hygienists	24 hours each biennium ²	NA	No more than: - 4 hours for papers, publications and scientific presentations ³ - 4 hours for teaching and research appointments ⁴ - 8 hours for volunteer service as a clinician ⁵ - 2 hours for table clinics ⁶ Licensees may no longer earn CE credit via non-supervised self-instruction, e.g., reading journals and publications	- Must be certified at time of licensure renewal ⁸ - Must be certified throughout if practicing without the dentist physically present ⁸
Dental assistant radiographers	2 hours each biennium ²	2 hours in radiation technology from an OSDB approved CE sponsor	NA	NA
Registered EFDAs or AQPs	NA	NA	NA	- Must be certified at time of initial registration ⁹
Dental assistants	NA	NA	NA	NA
Front desk personnel	NA	NA	NA	NA
Dental laboratory technicians	NA	NA	NA	NA

¹Acceptable continuing education for all Ohio licensees is defined as educational and scientific courses given by board-approved sponsors consisting of activities designed to review existing concepts and techniques, to convey information beyond the basic dental education and to update knowledge on advances in scientific, and clinical practice related subject matter, including evidence-based dentistry wherein the objective is to improve the knowledge, skills and ability of the individual to provide the highest quality of service to the public and the profession. 100% of a licensee's CE credit may be earned in either supervised self-instruction or directly interactive presentation format, or a combination thereof. Supervised self-instruction CE must be supplied by an OSDB-approved sponsor and contain a testing mechanism for the licensee to complete and pass with a score of at least 75%. Tests must be graded by the sponsor and results returned to the licensee. A directly interactive presentation format is course in which each participant is able to provide direct feedback and interaction with the instructor.

- ²The licensee must retain records of CE hours taken for at least 4 years after the completion of the CE activity. OSDB representatives must keep these records available for review. These records must minimally include:
- Description of the CE activity;
 - The location of the CE activity;
 - The dates of attendance;
 - The hours of each CE activity; and
 - A certificate or letter of completion issued by the presenter of the CE activity, if available, or any other available documentation of the completion of the CE activity, acceptable to the Ohio State Dental Board, which shall include at a minimum the following: name(s) of the sponsor and instructor(s), course title, and number of CE credit hours acceptable towards Ohio licensure renewal.
- ³Papers, publications and scientific presentations means scientific papers authored by the licensee and published in a scientific professional journal, and/or the original presentation of papers, essays, scientific exhibits or formal lectures to recognized groups of fellow professionals.
- ⁴Teaching and research appointments means documented teaching or research activities at an accredited institution, at least ½ day per week per academic year, and holding at least a part-time faculty or research appointment as evidenced by a signed, dated letter of appointment from the chair or director of the accredited institution.
- ⁵Volunteer service as a clinician means continuing education credit may be awarded at a ratio of 1 CE credit for each 60 minutes of volunteer clinical services provided to indigent and underserved populations, or to persons who reside in areas of critical need in the state of Ohio. No remuneration shall be made to the licensee or the program sponsor for these services. Up to one third of a licensee's continuing education requirement may be met through volunteer service.
- ⁶Table clinics means the original presentation of or documented viewing of a table clinic at a professional meeting.
- ⁷Non-clinical dental subject matter may include, but is not limited to, those courses which aid in the management of a dental practice or clinic, including those courses pertaining to the management of third party payer issues, dental billing practices, patient and provider appeals of payment disputes and patient management of billing matters; courses to improve recall and scheduling systems, production flow, communication systems and data management; courses in organization and management of the dental practice including office computerization and design, ergonomics, and the improvement of practice administration and office operations; courses in leadership development and team development; and, courses in human resource management and employee benefits.
- ⁸BLS certification must come from the American Red Cross, the American Heart Association or the American Safety and Health Institute.
- ⁹BLS certification must come from the American Red Cross or the American Heart Association. American Safety and Health Institute certification is NOT acceptable.

ORC 4715.141. Continuing dental education.

Each licensed dentist shall complete biennially not less than 40 of continuing dental education, which may include, but is not limited to, attendance at lectures, study clubs, college and postgraduate courses, or scientific sessions of conventions, research, graduate study, teaching, service as a clinician, or correspondence courses. Continuing dental education programs include, but are not limited to, programs that address any of the following:

- Competency in treating patients who are medically compromised or who experience medical emergencies during the course of dental treatment;
- Knowledge of pharmaceutical products and the protocol of the proper use of medications;
- Competency to diagnose oral pathology;
- Awareness of currently accepted methods of infection control;
- Basic medical and scientific subjects including, but not limited to, biology, physiology, pathology, biochemistry, and pharmacology;
- Clinical and technological subjects including, but not limited to, clinical techniques and procedures, materials, and equipment;
- Subjects pertinent to health and safety. **ORC 4715.141(A)**

Dentists shall earn continuing education credits at the rate of ½ credit for each 25 to 30 contact minutes of instruction and 1 credit hour for each 50 to 60 contact minutes of instruction. **ORC 4715.141(A)**

Programs meeting the general continuing education requirements may be developed and offered to dentists by any of the following agencies or organizations:

- National, state, district, or local dental associations affiliated with the American Dental Association or National Dental Association;
- Accredited dental colleges or schools;
- Other organizations, schools, or agencies approved by the Ohio State Dental Board. **ORC 4715.141(B)**

Each licensed dentist shall submit to the Board at the time of biennial registration a sworn affidavit, on a form acceptable to the Ohio State Dental Board, attesting that he has completed continuing education programs in compliance with the Ohio Dental Practice Act and listing the date, location, sponsor, subject matter, and hours completed of the programs. **ORC 4715.141(C)**

Records of all CE undertaken shall be retained by the licensee for the period of at least 4 years after the completion of the CE activity, and shall be kept available for agents of the board for review. **OAC 4715-8-04(A)(2)**

The Board may excuse licensed dentists, as a group or as individuals, from all or any part of the continuing education requirements because of an unusual circumstance, emergency, or special hardship. **ORC 4715.141(D)**

Failure to comply with the continuing education requirements constitutes a failure to renew registration. **ORC 4715.141(E)**